Gandhi Institute For Technology (GIFT) (Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT) At: Gramadiha, P.O.: Gangapada, Dist.-Khurda, Bhubaneswar, Pin: 752054

: Gramadiha, P.O.: Gangapada, Dist.-Khurda, Bhubaneswar, Pin : 752054 Web : www.gift.edu.in, E-mail: gift_bbsr@yahoo.co.in City Office : (0674) 2561008, 2561445, Mobile: 7873008101 / 194

Letter	No.	

Dated 22/12/200

Minutes of 20th. Academic Council Meeting held on 15th. December, 2016

The 20 th. Academic Council Meeting of Gandhi Institute For Technology, Bhubaneswar was conducted on 15.12.2016 from 2:30 PM to 5:30 PM at Room No. 309 (mini conference hall).

The following members attended the meeting.

	1. Drsk	rishna Mohan Rao	Principal, GIFT	Chairman
	2. Dr. Su	shanta Tripathy	Prof., KIIT University, Bhubaneswar	Member (Education)
	3. Dr. Bir	naya Kumar Sahoo,	Prof., SoA University, Bhubaneswar	Member (Education)
	4. Er. J.K	. Ratha	Industrialist, Mechem Pvt. Ltd. BBSR	.Member (Industry)
	5. Dr. Pr	avat Kumar Subudhi	Dean (Academics)	Member
	6. Dr.San	idhya Mishra	Prof. Department of BSH	Member
	7. Mr. M	anoranjan MishraAssoc	Prof. Department of BSH	Member
	8. Er. Suji	it Kumar Panda	Prof. Department of CSE	Member
	9. Dr. Ka	ilash Chandra Rout	Prof. Department of ECE	Member (5.5P
	10. Er. Sau	mendraBehera	Assoc. Prof. Department of ECE	Member
	11. Er. Srik	anta Kumar Dash	Assoc. Prof. Department of EEE/ EE	Member Annu
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12. DrAjaya Kumar Swain	Prof. Department of EEE/EE	Member
13. Er. Kshitish Kumar Dash	Asst. Prof. Department of ME	Member
14. Er. Aravind Tripathy	Assoc. Prof. Department of ME	Member
15. Er. SurajitPattnaik	Assoc. Prof. Department of Civil Engg.	Member
16. Er. AbhijitMangaraj	Asst. Prof. Department of Civil Engg.	Member
17. DrNamitaRath	Prof. Department of MBA	Member
18. Mr. Nihar Ranjan Swain As	st. Prof. Department of MBA	Member

The Leave of absence was granted to; -

1. Er. Pratyush Ranjan Mohapatra Assoc. Prof. Department of CSE

Member

At the outset, Dr S Krishna Mohan Rao, Principal, Chairman of the Academic Council welcomed all members to 20th. Academic Council Meeting and submitted the Action Taken Report on last Academic Council meeting before the members.

Agenda 1:- Action Taken Report of 19th. Academic Council Meeting

Resolution: Action taken report relating to 19th. Academic Council Meeting was being appraised to the members of the council.

Agenda 2 conduction of all internal tests & publication of results.

Resolution:- It was resolved that, both internal test date shall be strictly as per Academic calender. Further resolved to modify the Assignment system (though not prescribed by BPUT) as assigning more questions in two assignments.

Agenda 3; Review of calculated attainment value of CO & PO of all program and Action plan for improvement.

Resolution:- It was resolved to take immediate action on suggestions suggested by DAB of each department towards improvement of CO & PO attainment.

Agenda 4: Review of different skill training programs conducted for students.

Resolution:- It was resolved to provide MS office training to all first year students.

Review of Publication of research papers in journals/ books/ papers in National * International conferences.

Resolution; It was resolved to continue with the previous resolution i.e- to publish 2 papers by each faculty but to publish in quality journals.

Agenda 6: Review of FDP, workshop, conferences, professional/ administrative development program, etc.. conducted at GIFT and faculty support.

Resolution: It was resolved that, each Department to ensure that 90% faculty members of their department are attending each program to be conducted at GIFT. It was also resolved that each Department to apply different funding agency to sponsor for their program.

Agenda 7: Approval of Academic calendar for upcoming semester.

Resolution:- It was resolved that, in the academic calendar all academic, curricular, cocurricular and extracurricular activities are to be incorporated and the same shall be binding to all. Thus the prepared academic calendar for upcoming odd semester approved in the council meeting. The copy of calendar attached as in Annexure-A.

Agenda 8: Any other items with the permission of the Chair.

NIL

Dr. S Krishna Mohan Rao

Principal & Chairman Academic Council

Gandhi Institute For Technology,

Bhubaneswar.

PRINCIPAL Gandhi Institute fer Technology (GIFT) Bhubaneswar

Copy to:-

1. All Academic Council Members.

2. Director, GIFT for kind information.

3. All BOG members.

4. HOD of all Departments, GIFT.

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Letter No.

Dated

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 20 TH. ACADEMIC COUNCIL MEETING HELD ON 15.12.2016.

<u>Resolution:</u> It was resolved that, both internal test date shall be strictly as per Academic calendar. Further resolved to modify the Assignment system (though not prescribed by BPUT) as assigning more questions in two assignments.

Action taken: PIC, Exam section started conducting internal tests as per academic calendar. HODs has assigned the responsibility on each subject teacher for 2 assignments and monitoring the same.

Resolution:- It was resolved to take immediate action on suggestions suggested by DAB of each department towards improvement of CO & PO attainment.

Action taken: Department have found the gap and started conducting all activities as suggested by DAB of their department towards CO & PO improvement.

Resolution:- It was resolved to provide MS office training to all first year students.

Action taken: Student enrollment work is in progress.

Dr S Krishna Mohan Rao

Principal

PRINCIPAL Gendhi institute fer Technology (GIFT)

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