Internal Quality Assurance Cell (IQAC)

Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT and SCTE & VT Odisha)
At:Gramadiha, Po: Gangapada, Dist- Khurda, City-Bhubaneswar, Pin: 752054
Web : www.gift.edu.in Email : support@gift.edu.in
Contact No: 7873008173

DATE:- 9/11/2020

Ref:-

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 21 st. IQAC MEETING HELD ON 24.8.2020.

Resolution:-   After online review, it was resolved that, all students are to be encouraged to enroll in MOOCs, NPTEL courses. ALL EE,EEE &ECE students to enroll in online free training of Swaraj Foundation on solar design course and CSE,MCA students in TCS free online courses

Action Taken:- After continuous effort of departmental faculty members, good numbers of students enrolled in different free online courses. CSE students registered for Swabalamban e-marathon . About 70% students enrolled in Electrical solar design free online course.

Resolution:- The TEQUIP programs sanctioned in favour of GIFT reviewed. It was resolved to organize all programs in online mode. Dean research to coordinate with HODs of each Department for smooth hosting of all TEQUIP programs of BPUT. Also it was resolved to organize Webinar by eminent speakers for students by each department .

Action Taken:- ECE department organized their FDP webinar on 24.9.2020. **Ag**. Engg. Department organized one FDP webinar by eminent speakers from USA. All pre sanctioned TEQUIP – III seminar/ FDP programs conducted through online mode as per guide lines of BPUT. On 11.9.2020 all faculty members attended the online Acarya Devo Bhava program of NAAC.

Resolution:- After review of the vacant seat status for last 3 years in Electrical Engineering branch and Electrical & Electronics Engineering branch, it was resolved to close EE branch and considering the demand the intake capacity of CSE branch to enhance.

Action Taken:-

After necessary application submission to AICTE & BPUT the EE branch closed and 60 seats enhanced in CSE branch .

Resolution:- After review of the participation status & students interest in peer lead seminar through online mode, it was resolved that, best student award with cash prize to be implemented .

Action Taken:- The proposal of SPOC- Peer lead seminar & Dean Academics to reward cash prize during peer lead seminar competition approved by the management.

Resolution:- After review of ongoing research project s statu (as stopped due to lock down), it was resolved to collect more R&D projects , each department to apply to AICTE for Conference, SPICES, R&D projects, etc..

Action Taken:- Accordingly under the supervision of Dean Research, each department submitted different proposals to AICTE. AICTE sanctioned one proposal for Rs. 3.77 lakhs .

Resolution:- After thorough discussion, due to delay in completion of admission process by concerned authority on account of pandemic, it was resolved to start the bridge class in online mode for all B.Tech., M.Tech., MBA, MCA & Diploma students who have applied/ booked for admission.

Action Taken:- After forming different whatsapp groups of students in section wise by our PIC- Bridge class, necessary bridge class is going on in online mode for Diploma, B,Tech, MBA & MCA students. Our regular faculty members are taking regular classes for 4 periods along with special classes by subject experts.

Resolution:- It was resolved, to celebrate upcoming Engineer's day through online mode on 18.9.2020. All faculty members to participate.

Action Taken:- AO (HR) organized the Engineer's day on 18.9.2020 through online mode and all faculty members attended the same.

Resolution:- Considering COVID-19 guidelines, with less numbers of staff in in 2 phase, office automation training to be conducted for all employee at campus in physical mode.

Action Taken:- Experts of CSE department & HR cell organized the Office automation training for all employees of GIFT during 7.9.2020 to 18 9.2020 in offline mode at campus in 2 phases.

IQAC COORDINATOR

Dr. Surya Narayan Pattnaik

Principal cum Chairman IQAC

Principal
Gandhi Insutute for Technology
Bhubaneswar

C.C to:-
- All concerned members of IQAC for kind information and necessary action
- Vice Chairman Sir, Balaram Panda Trust for kind information.
- OSD for kind information & necessary action.
- A.O (HR) for kind information and necessary action

Ref:-

DATE:- 15/3/2021

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 22nd. IQAC MEETING HELD ON 9/11/2020

Resolution:-   It was resolved that, a committee of Sr. Faculty members headed by Dr. Bikram Rout, BSH Department shall review the New National Education Policy and organize online/ offline seminar talk with other faculty members regularly.

Action Taken:- Prof. Bikram Rout as SPOC, have constituted a committee comprising of sr. faculty members, who are regularly reviewing the NEP-2020 through online mode.

Resolution:- It was resolved that, Mechanical Engineering Department to start one Automation Club for the students after procurement & commissioning of one CNC Machine.

Action Taken:-
Mechanical Department after processing recently established a CNC Machine Lab. (wood pattern design) . All employee of the institute are undergoing skill training in this CNC lab in phase manner.

Resolution:- Review of mentoring activity.

Action Taken:- AO (HR) is reviewing the mentoring activity through CMS and taking necessary steps as per rule .

Resolution:- Review of Faculty collaborative learning sessions.

Action Taken:- As per time table, every Thursday from 2 PM to 4 PM as there is no online class for students, this collaborative learning session among teaching staff is undergoing .

Resolution:- Review of NAAC- AQAR work progress.

Action Taken:- As resolved NAAC coordinator along with other faculty members are working at college for online uploading of last 5 years AQAR, which is at final stage.

Resolution:- Organisation of e-Induction program for 1 st year students.

Action Taken:- Dr Prasanna Kumar Rout as SPOC, organized the Induction program for all new comer (in 6 groups) for 7 days starting from 23.11.2020. It was successful.

Resolution:- Review of new MOUs to be signed

Action Taken:- Prof. Bhupes Deka as SPOC has signed MOUs with AWS Academy, Blue prism Academy, CISCO Networking, PalAltu cyber security, Microchip Academy & Redhat Academy during December 2020.Further 12 faculty members till date has been trained and globally certified.

Resolution:- Review of AICTE sponsored FDP to be hosted by different departments.
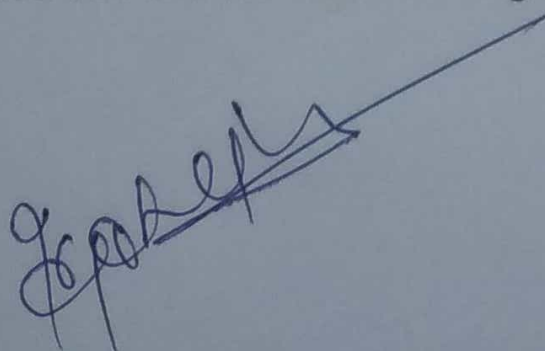
Action Taken:- EEE department, MBA department & CSE department , each organized 2 weeks AICTE sponsored FDP during December 2020.

Resolution:- Organization of Alumni meet.

Action Taken:- On 26.12.2020, the Alumni meet organized at GIFT campus & total 81 Alumni participated in the meet.

Resolution:- Review of Mock TI, PI & CC program for students.

Action Taken:- As resolved from December , all TI,PI & CC activity are being video recorded and the link are being shared for review by authority.
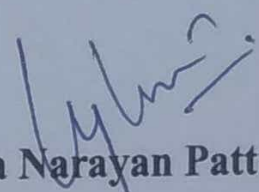
Resolution:- Due to lockdown as students are not doing any Laboratory experiments, so it was resolved all department to develop video recording of each lab experiments pertaining to 5 th semester class of B.Tech. and forward the same to students.

Action Taken:- All core Engineering department's concerned teacher along with Lab. Asst. record the experiments in their laboratory and forwarded to students and explained during lock down period.

Resolution:- After review of the NBA work it was resolved to complete all work in all respect before December as it is expected that team may visit during January 1 st week.

Action Taken:- All NBA work completed in time and NBA team inspection carried out on 29.1.2021 and the accreditation status of both ME & EEE department extended up to 30 th. June 2024.

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Ref:-   DATE:- 9/6/2021

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 23rd. IQAC MEETING HELD ON 15/3/2021

Resolution:- After a long period of lock down as the college has opened on 17. 2021, so it was resolved to inspect the quantity and working status of all Laboratory equipment with immediate effect.

Action Taken:- The physical verification of all lab equipment of all Departments started from 20th March 21 & completed on 15 th April, 2021 and report submitted to Principal for necessary action.

Resolution:- . It was resolved that, all teaching & para teaching staff to undergo 10 hours training followed by a test on the operation of the CNC machine

Action Taken:- Group wise all teaching staff of GIFT undergone the skill training on operation of the CNC router machine.

Resolution:- It was resolved to complete the SSR work within one month and to be uploaded in NAAC website.

Action Taken:- The SSR work along with filing of documents work is in full swing and at completion state.

Resolution:- It was resolved to celebrate the upcoming Utkal Diwas & World water day in our campus.

Action Taken:- Ag. Engineering Department celebrated the world water day in campus by inviting eminent speaker on 22.3.2021 & Utkal Divas celebrated by institution as per practice.

Resolution:- It was resolved, to enroll more students for Infosys certification course, which is free & in online mode and shall be helpful for campus drive.

Action Taken:- Prof. Archana Panda being SPOC, 96 students of CSE, EEE/EE & ECE branch enrolled for this Infosys certification course (free).

Resolution:- it was resolved to evaluate final year student's major project work by external evaluator along with poster presentation.

Action Taken:- During the month of March & April-21, each department conducted the grand viva & major project evaluation along with project poster presentation of final year students by inviting external evaluators from reputed institute/ industry. All above work was being coordinated by Prof. Saumendra Behera, SPOC.

Resolution:- It was resolved to organize a webinar on Industry 5.0, Webinar on startups, webinar on Quality development, etc...

Action Taken:- For all students the webinar on Industry 5.0 by Nex-Gen Technology and Start up by Gurukul organized during April & May respectively.
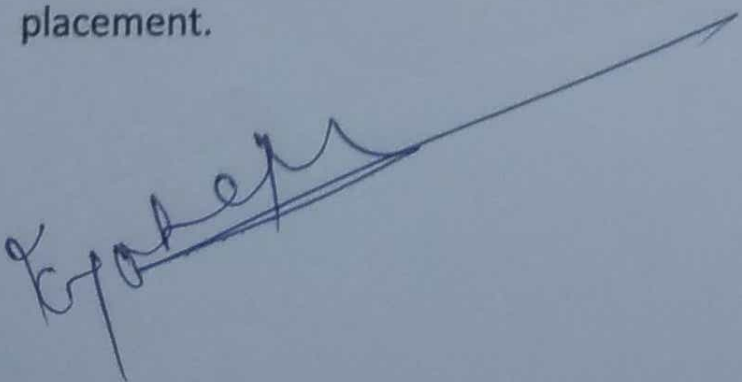
Resolution:- It was resolved to complete the ongoing rain water harvesting work in campus as soon as possible.

Action Taken:- The rain water harvesting project completed & inaugurated in May 21.

Resolution:- It was resolved for optimal utilization of our SMART board for online class.

Action Taken:- During second phase lock down, for online class from college, System Administrator prepared a time table for use of SMART board by faculty.

Resolution:- It was resolved to conduct company specific training for all B.Tech. students by experienced faculty of department or by out sourcing to improve students ability for placement.

Action Taken:- PIC- Dr. Suvendu Sahoo, prepared a list of companies as Wipro, InfiTQ, TCI Express, Kirloskar Technology Private Limited, TCS, Sonalika, JK Kumar Infra products, Motherson, TATA power, etc...and selected a group of experienced faculty (external & internal) for co. sp. Training to 3 rd. year students . He has planned a schedule for next 1 year.

Dr. Ch.V.S Parameswara Rao

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DATE:- 3/10/ 2021

ACTION TAKEN RPORT

ON

RESOLUTIONS MADE IN 24th. IQAC MEETING HELD ON 9/6/2021

Resolution:- It was resolved to explain about the New education policy in brief to all faculty members by conducting an online meeting.

Action Taken:- SPOC Dr. Bikram Rout conducting meeting in 2 phases during July, 2021 explained about the policy and its advantages & constraints during implement.

Resolution:- During review, Principal expressed his unhappiness due delay in submission of SSR. It was resolved to complete all work & submit the SSR to NAAC by last week of July-2021.

Action Taken:- All concerned faculty members putting effort completed and SSR submitted to NAAC before end of July-21.

Resolution:- It was resolved to assign students list faculty wise to conduct mock TI,PI & CC in video mode with recording and sharing to authorized person . Also resolved to start company specific training for students of pre final year and for coordinating, one PIC to be appointed by Principal

Action Taken:- With immediate effect, weekly student list assigned to each faculty is being mailed bu concerned SPOC-Training . For co. specific training, Principal appointed Dr, Suvendu Sahoo of EEE department as PIC.

Resolution:- To improve the Quality of all activity, it was resolved that, IQAC to conduct a seminar on role of teaching staff for improvement of Quality by inviting an eminent speaker through online/ offline mode.

Action Taken:- IQAC conducted one seminar talk through online mode on above resolved topic on 4.8.2021 and faculty members of GIFT joined both from home & from college due to covid guidelines.

Resolution:- It was resolved that, all departments received funds from AICTE towards hoisting FDP to complete by July.
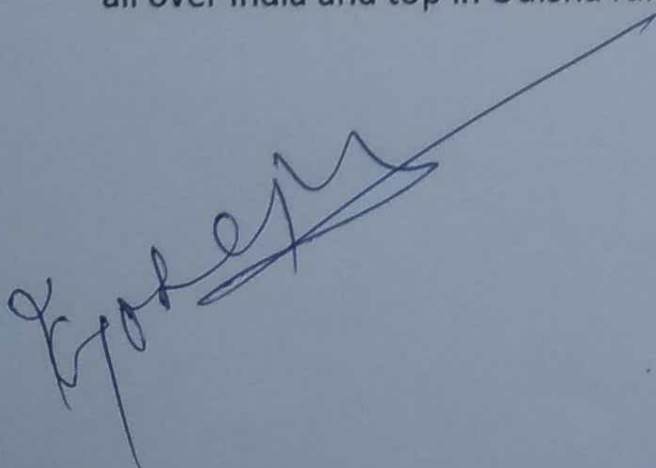
Action Taken:- All departments received funds from AICTE, organized the events in time. However the 5 day AICTE sponsored event on " Application of IOT in Agriculture " was being hoisted by our Ag. Department during 6th. To 10th. July and the same inaugurated bt AICTE Chairman & VC, BPUT.

Resolution:- It was resolved to complete the e- proceeding work for the National Level Conference organized during May-2021 as soon as possible.

Action Taken:- The e- proceedings of NCRAT- 2021 released by Dean R&D on 14th. July-2021.

Resolution:- To improve the branding of college, it was resolved to participate in the CSR-GHRDC Ranking survey for Engineering colleges.

Action Taken:- After participation in the Engineering college survey survey, GIFT ranked 5 th in all over India and top in Odisha ranking.

Resolution:- It was resolved, all HODs to conduct Academic Audit of their Department by out sourcing Audit team.

Action Taken:- The Audit each Department completed in August 2021 in offline mode.

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