



Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT)

At : Gramadiha, P.O.: Gangapada, Dist.-Khurda, Bhubaneswar, Pin : 752054

Web : www.gift.edu.in, E-mail: gift_bbsr@yahoo.co.in

City Office : (0674) 2561008, 2561445, Mobile: 7873008101 / 194

Letter No.

Dated 17/08/2019

ACTION TAKEN REPORT

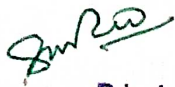
ON

Minutes of IQAC Meeting held on 3.8.2019 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	4	It was resolved that, the existing CMS system shall be online for remote accessing of students, employee & parents.	Head Software Development Cell and Registrar have started the work on issue.
2	6	It was resolved to process the SSR along with AQAR for renewal of NAAC.	IQAC coordinator started coordinating with all concerned.
3	6	It was resolved for Establishment of incubation centre at GIFT .	SPOC Skill training started coordinating with MSME for establishment of one incubation centre.
4	6	It was resolved for Establishment of Livelihood business incubator under MSME support scheme.	SPOC Skill training started coordinating with MSME for establishment of one LBI at GIFT.
5	6	It was resolved for Establishment of NSDC approved skill training centre at GIFT for students skill training.	SPOC Skill training started coordinating with NSDC & different SScs for establishment of skill training centre at GIFT.
6	7	It was resolved to take necessary actions for improvement of CO & PO attainment value of ME, EEEE, CSE & ECE department.	Dean Academics started analyzing the cause of low CO and PO attainment
7	6	It was resolved to implement collaborative learning.	Dean Academics has developed a SOP and framed all faculty members into different group and started the collaborative learning system during hobby class timing.

IQAC COORDINATOR

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.


Principal
Gandhi Institute for Technology
Bhubaneswar



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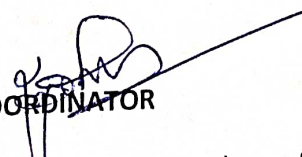
Dated 16/11/2019

ACTION TAKEN REPORT


ON

Minutes of IQAC Meeting held on 2.11.2019 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	5	It was resolved that, DAB of each Department to find the gap for low CO attainment,	DAB of ME, ECE, CSE & EEE start the analysis.
2	2	Decided that, each proctor to be given access to see entire data of his/ her mentee.	Head Software development cell has provided the necessary access.
3	6	It was resolved to upload the COs of each department in college website including that of new subjects as per revised BPUT syllabus.	HODs of each department has just started the preparation of CO for newly implemented subjects by BPUT.
4	8	To avoid time constraint of faculty members , it was resolved to conduct the collaborating learning session weekly on Thursday during students hobby class and faculty members engaged in hobby class to be replaced by non teaching staffs.	SPOC, Hobby Club has engaged the non teaching staffs in certain clubs to free the concerned faculty members.


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Letter No.

Dated 21/03/2020

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 7.3.2020 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved that certain value added courses to be designed as per present industry requirement by collecting the feed backs from our Alumni.	HODs of each Department along with T&P cell has started contacting Alumni of their department and collecting feedback on present industry requirement.
2	3	It was resolved to revise the internship evaluation process as per AICTE guide lines and edit the same in students hand book.	Registrar & Training cell completed the editing as per AICTE guidelines and uploaded in our website.
3	7	It was resolved that, Principal shall counsel the faculty members having less paper publications.	Detail publication list faculty wise prepared & submitted before Principal by Dean Research & IQAC coordinator.
4	8	It was resolved to extend our all cooperation to the association during alumni meet at GIFT campus as bus facility, conference hall, canteen, etc.. At free of cost.	Necessary inter office memo has been served to all concerned by competent authority.
5	9	It was resolved that each department to organise 2 or 1 international conferences in their department per year.	HODs of ECE & CSE department has started the file processing.


IQAC COORDINATOR


PRINCIPAL

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Principal

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Letter No.

Dated 19/06/2020

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 5.6.2020 at 2:00 PM through Google Meet.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved to take online class through google meet in lap top followed by Quiz test regularly. It was also resolved to give more assignments to slow learners and to adopt student need teaching methodology for the subjects whose CO attainment value is less.	After a formal training to all faculty members by out T&P cell, presently all faculty are taking on line class and conducting Quiz test MCQ type through Google Meet. Dean Academics started online counseling with students in connection with development of teaching methodology for low attained CO value subjects.
2	4	It was resolved to start processing on establishment of Incubation centre / Centre of Excellence at GIFT.	Dean Research started processing to prepare a detail proposal for establishment of incubation centre/ centre of excellence at GIFT and enquiring for Govt. support.
3	5	It was resolved to prepare sanitiser in our lab and distribute along with relief at nearby villages by engaging teaching & non teaching staff due to non availability of students for lock down.	After development of sanitiser in our Chemistry Lab available local staffs distributing the same along with relief to needy ones at nearby all villages due to covid 19 pandemic.
4	3,6,7,8,9,10	For all other resolutions made, it has decided to take action immediately after opening of college & normalization of pandemic.	For all other resolutions made, it has decided to take action immediately after opening of college & normalization of pandemic.

IQAC COORDINATOR

PRINCIPAL

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