



Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT)

At : Gramadiha, P.O.: Gangapada, Dist.-Khurda, Bhubaneswar, Pin : 752054

Web : www.gift.edu.in, E-mail: gift_bbsr@yahoo.co.in

City Office : (0674) 2561008, 2561445, Mobile: 7873008101 / 194

Letter No.

Dated 17/08/2017


ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 3.8.2017 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved to organize Mega campus drive at GIFT campus inviting different reputed firms from all over India and all final year students from our college and other colleges of Odisha to participate in the drive.	Head T&P cell and their team started visiting different companies inside and out side state and inviting them to organize Mega campus drive (Mela) at our college .
2	3	It was resolved to invite Alumni of each departments at regular intervals to share their experience to our students.	HODs of each Department started coordinating with their branch Alumni serving in Govt. /PSUs.
3	4	Resolved towards Development of CMS in Administrative area.	Head Software Development Cell coordinating with Dean Administration towards update of the CMS software related to college Administration.
4	6	Resolved towards Modernization of Training & Placement Cell.	Head T&P cell has started the process for modernization of T&P cell.
5	6	Resolved to go for renewal of NBA for CSE & ECE department.	HODs of both departments started the processing
6	6	Resolved to go for renewal of SIRO registration.	Dean Research & his team started the process.
7	6	Resolved to install 178 KWp roof top solar at GIFT campus under Alternate source of energy.	HOD- EEE processing the file for Roof top solar.
8	7	Resolved to conduct Internal Academic Audit of each Department.	Dean Academics have constituted Audit team for each department.


IQAC COORDINATOR


Principal
Gandhi Institute for Technology
Bhubaneswar

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.



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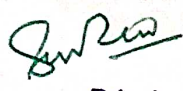
Dated 17/11/2017

ON

Minutes of IQAC Meeting held on 3.11.2017 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved to appoint reviewers towards review the report of mentors regularly entered in CMS.	Principal has circulated the office order appointing HODs of each department for reviewing the mentoring activity of their department mentors as first reviewer and appointed Registrar for reviewing the remarks of HODs as chief reviewer.
2	3	It was resolved that, anti ragging cell to aware the students regarding penal provision.	Anti ragging cell has displayed posters at all important locations for awareness of students and the Anti ragging squad of the cell are checking at student congregation places to educate students & stop incidences of Ragging.
3	4	It was resolved that, MBA, MCA & M.Tech. students shall be nominated for organising upcoming "Bizz Fest".	Registrar has already nominated students from PG departments and assigned them responsibility towards conducting the upcoming Bizz Fest.
4	5	It was resolved to publish the internal test result within 7 days including entry of marks in CMS and giving 3 assignments total.	HODs have notified & assigned the responsibility on each subject teacher for conducting 3 assignments and internal test evaluation schedule.
5	6	It was resolved to develop the algorithm in our CMS for auto calculation of CO attainment.	Software Cell has just started the processing.
6	7	It was resolved to provide language & communication skill to all students except final year students .	English department coordinating with students and preparing the batch to conduct communication training at our existing English lab. during off hour.


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PRINCIPAL
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Letter No.

Dated 22/03/2018


ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 8.3.2018 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	3	It was resolved for student's project competition & evaluation by an external expert and finally awarding to best 3 projects.	Dean research is coordinating with HODs for nominating two best projects from each department for competition.
2	4	It was resolved that, Parents feedback shall be collected by conducting parents - Teachers meet at each Distt. Of Odisha and at renowned cities of other state.	Registrar & Admission in charge preparing a detail schedule for parents - teacher meet and enlisted to depute 2 to 3 Sr. Faculty members for each meet.
3	5	It was resolved to conduct Class Representative meeting with department faculty members at regular interval. Also decided to re implement the suggestion box system in college campus.	HODs ECE & EEE have already conducted the meeting and other departments have notified the schedule to conduct very shortly.
4	6	It was resolved that each department faculty members to interact with Director R&D and Dean Research towards submission of more Research project proposals to different funding agencies.	HODs of each department have already nominated list of faculty members with project title and the interaction of concerned faculty with Director R&D is going on.
5	7	It was resolved to improve the quantity of faculty publication and paper presentation in conferences.	IQAC coordinator & Dean Research started coordinating with all faculty members having Ph.D.
6	8	It was resolved that current year the Alumni meet shall be organized at Bangalore & Pune in addition to at Bhubaneswar.	Head T&P Cell started telephonic discussion with Alumni doing job at Bangalore & Pune area.


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Letter No.

Dated 21/06/2018

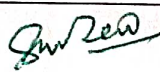
ACTION TAKEN REPORT

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Minutes of IQAC Meeting held on 7.6.2018 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved to improve the existing teaching methodology by conducting Quiz test, surprise test & brain storming session during class, to implementing experiential learning, frequent industry visit, motivating students for R&D projects- field projects- Live projects, providing hands on skill training, enrollment in NPTEL course at free of cost.	Students NPTEL course fee reimbursement proposal approved. HODs of each department started motivating advanced learners for R&D projects. HODs of each department started processing towards to develop skill lab as per NSDC job roles.
	4	It was resolved that, Dean Research to submit the budget proposal towards all research activity intime and to engage more M.Tech. students on research activity.	Dean Research started preparing the annual budget proposal for all research activities. HODs of all Department started motivating their M.Tech. students for quality research projects.
	6	It was resolved to collaborate with MSME, BSNL, CSIR and other new industries towards joint research, internship, Conference & workshop, etc..	Dean Research started coordinating.
	7	It was resolved to procure new books as required, renew of DELNET, to subscribe e-journals of Science Direct & Springer & membership of NDL.	PIC, Library has already processed the files for procurement of new books as required, renew of DELNET, to subscribe e-journals of Science Direct & Springer & membership of NDL.
	9	It was resolved to conduct Swachha Bharat Abhiyan at near by villages.	Prof. Amar Das, SPOC started coordinating with students to participate in the Swachha Bharat Abhiyan program to be conducted at near by villages.


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