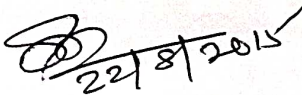Letter No. ....
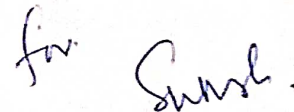
Dated 22/08/2015

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 8.8.2015 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	4	It was resolved to organize Annual Researchers Meet at GIFT	Dean research started the processing.
2	4	It was resolved to ready for NBA accreditation of CSE & ECE branch	NBA coordinator and HOD ECE, CSE are keeping ready the documents to be verified.
3	4	It was resolved to apply Department of Scientific & Industrial Research (DSIR) towards registering GIFT as a Scientific & Industrial Research Organization.	Dean research started the processing.
4	4	It was resolved to ready for NAAC peer team visit.	NAAC coordinator and other team members are keeping ready the documents to be verified.

IQAC COORDINATOR

PRINCIPAL

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.

Principal
Gandhi Institute for Technology
-Bhubaneswar

Letter No. ....   Dated 23/12/2015

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 9.12.2015 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	Renewal of existing MoUS and signing of new MOUs.	Dean research & concerned HODs of each Department started coordinating with nearby industries & processing for signing of new MoUS , renew of invalid MoUs and signing of underprocess MoUs as per existing guidelines of GIFT.
2	2	Resolved to edit the existing Mission, Vision & policy of IQAC.	Prof. Sibananda Mishra, IQAC coordinator started the processing.
3	2	Resolved to recruit Director (R&D).	HR Cell started the processing.
4	2	Each faculty to under go internship/ training in industry/ factory/ plant.	Dean Corporate Affairs coordinating with nearby industries for undergoing training by our faculty members during summer vacation for a period of 3 to 4 days.
5	2	More faculty members to enroll in NPTEL courses.	Dean Academics coordinating with faculty members department wise for enrollment.
6	2	Resolved to set up a Math. Lab & develop Reverse Engg. Labs in Electrical& Mechanical Department.	HODs of BSH,EEE/EE & ME preparing the proposal for approval.
7	5	Resolved to collect all feedbacks through online and to conduct future parents meet at district level of the Odissa state.	Admission incharge & Software development cell started the processing.
8	8	Resolved to go for procurement of 1 SMART board and development separate Gym centres for boys & girls.	AO (General) started the file processing.

23/12/2015

IQAC COORDINATOR

PRINCIPAL
Principal
Gandhi Institute for Technology
Bhubaneswar

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.

Gandhi Institute For Technology (GIFT)

(Approved by AICTE, New Delhi & Govt. of Odisha, Affiliated to BPUT)

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City Office : (0674) 2561008, 2561445, Mobile: 7873008101 / 194

Letter No. ....   Dated 17/03/2016

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 3.3.2016 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved that, value added course content to be out of regular BPUT syllabus and the same to be designed by each department. Also minimum 3 courses per year to be delivered in each department with more student enrollment.	HODs of each department has appointed one faculty of their department as course coordinator and they have started the course design for value added courses.
2	3	It was resolved that, all 1st,2nd& 3rd year B.Tech. students shall go for internship during summer vacation. All MBA, M.Tech& MCA students to go for internship during 2 nd year. Internal & External guides to be selected by each department for cordination with industry and students pertaining to internship. Further it was resolved that, final year students projects (Major/ Minor) to be industry oriented and 50 % projects to be live project.	Each department HOD have engaged one faculty as Internal guides for each 20 to 30 students. These guides to coordinate with students & industry for better internship. Faculty members having industry experience engaged by HOD as internal guide for final year students undertaking Live projects.
3	4	Collection of Feed back from all stakeholders.	SPOCs of each department prepared the Feed back forms with 6 category of response as agree, disagree, strongly disagree, agree, moderately agree & Strongly agree.
4	5	Implementation of Peer teaching methodology in class room teaching.	HODs have notified the same in their department and implementation is just started.
5	6	It was resolved to organise Annual Researchers meet by inviting scientiests from out side for a period of 3 to 4 days	Dean Research started the processing and coordinating.
6	8	Resolved that, GIFT Alumni association shall be registered as soon as possible	Head (T&P Cell) just started the discussion with Registering Authority.

IQAC COORDINATOR

PRINCIPAL
Principal
Gandhi Institute for Technology
Bhubaneswar

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.

Letter No. ....
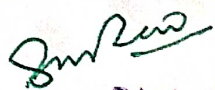
Dated 20/05/2016

ACTION TAKEN REPORT

ON

Minutes of IQAC Meeting held on 6.5.2016 at 2:00 PM at Room No. 215.

Sl.No.	Agenda Item No.	Resolution made/ Decision taken in the meeting.	Action Taken
1	2	It was resolved to implement Active learning, Experiential learning, Interactive learnings and monitoring the use of ICT facility. Towards motivating students, it was resolved to reward the toppers of each branch .	Towards monitoring the use of ICT facility by faculty members during class room teaching, all floor managers has already been assigned the responsibility to record the same. Dean Academics has taken the approval to award the topper of each branch by chief guest during annual function.
2	3	Formation of DAB & PAC in each department.	HODs of ME,ECE,CSE& EEE and IQAC coordinatorhas processed the proceedings for formation of DAB & PAC in their department.
3	4	It was resolved to ammend the existing policy on incentives & facility to faculty members engaged in research .	AO (HR) have processed the file for approval.
4	7	Resolved to open the scholar cell inside library.	Preparation of a detail proposal for opening of scholar cell inside library is under process by Library PIC.
5	9	It was resolved to conduct green audit, environmental audit & energy audit of campus by a competant certified agency.	Prof. Amar Das, SPOC is coordinating with different agencies for the same.

20/5/2016

IQAC COORDINATOR

Principal
PRINCIPAL
Gandhi Institute for Technology
Bhubaneswar

C.C to:-All concerned members of IQAC/ A.O (HR) for necessary action./ IQAC coordinator.